



COMMONWEALTH of VIRGINIA

Department for the Aging

Julie Christopher, Commissioner

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Note: The web addresses (links) in this document may change over time. The Department for the Aging does not attempt to refresh the links once the week has passed. However, this document is maintained on the web for a period of time as a reference. Some links may require registration.

COMMONWEALTH of VIRGINIA
Department for the Aging
Julie Christopher, Commissioner

MEMORANDUM

TO: Executive Directors, Area Agencies on Aging
VICAP Coordinators
Legal Assistance Point Persons

FROM: Janet James, State Legal Services Developer

DATE: July 31, 2007

SUBJECT: **GREAT NEWS FOR VICAP & LEGAL ASSISTANCE POINT PERSONS!**
Annual Statewide Legal Aid Conference: October 24-26, 2007
Registration Materials and Instructions to Follow
REGISTRATION DEADLINE – September 21, 2007

Plans have been approved again this year to include one VICAP and one Legal Assistance Point Person (LAPP) from each of Virginia's AAAs to attend the 2007 Annual Statewide Legal Aid Conference in Roanoke, Virginia.

Similar to last year's training package, VDA will pay for training costs (hotel accommodations and meal package) for each registered participant, subject to a maximum of two participants from each AAA (i.e. one VICAP and one LAPP participant from each AAA).

This year's conference will be at the Wyndham Roanoke Airport Hotel in Roanoke, Virginia from October 24th through and including October 26th 2007. Final registration details are being worked out but we ask that you reserve these dates now for this valuable training opportunity. Thank you.

COMMONWEALTH of VIRGINIA
Department for the Aging
Julie Christopher, Commissioner

MEMORANDUM

TO: Executive Directors, Information & Referral Assistance Specialists, and
Care Coordinators
Area Agencies on Aging

FROM: Patricia Cummins
Ellen Nau

DATE: July 31, 2007

SUBJECT: JOINT AGING INFORMATION & REFERRAL/CARE COORDINATION
TRAINING – VAIRS ANNUAL CONFERENCE, SEPTEMBER 5 & 6, 2007

You are cordially invited to attend the upcoming joint Virginia Alliance of Information and Referral Systems (VAIRS) and Aging I & R/Care Coordination Conference scheduled for Wednesday & Thursday, September 5 & 6 at The Place at Innsbrook in Richmond.

See the attached registration form for details and hotel reservation information. Please note that there is a separate registration fee for each day and that you must make your own hotel reservation (cut-off date August 20). You may register to attend only one day of training but we encourage you to attend both.

If you are interested in taking the The National I & R Certification Exam, it will be administered at the VAIRS Conference on September 5; however, you must apply to AIRS directly by August 3.

For registration questions, please follow instructions in the brochure. Otherwise, feel free to contact Ellen Nau or Patricia Cummins if you have questions about the Aging I & R/Care Coordination training agenda.

Please forward this information to appropriate staff.

We are looking forward to seeing you in September!

**Virginia Department for the Aging
Information & Referral / Care Coordination Annual Training**

**Thursday, September 6, 2007, 8:30 a.m. - 4:00 p.m.
The Place at Innsbrook, Glen Allen, VA
Get a second day of training for only \$31.00!**

Continental Breakfast & Lunch Included

- 8:30 Continental Breakfast & Networking**
- 9:00 Greetings and Introductions**
- 9:15 VDA Update: Priorities & Agency Goals**
Debbie Burcham, Chief Deputy, VDA
- 9:45 No Wrong Door: VA's Approach To One-Stop For Health & Human Services**
Debbie Burcham, Chief Deputy, VDA
- 10:45 Respite Care & Lifespan Respite Care Act**
Monica Uhl & Tera Yoder, Partnership for People with Disabilities, VCU
Angela Stewart, Office of U.S. Senator John Warner
- Noon Luncheon Buffet**
- 1:00 Money Follows the Person**
Teja Stokes/Karen Lawson, DMAS
- 1:45 Senior Programs**
Office of Attorney General, Commonwealth of Virginia
- 2:30 Veterans Benefits**
Sandi Cipriani, DVS
- 3:00 Best Practices in Aging I&R/Care Coordination**
Participant discussion & information sharing



**Virginia Alliance of Information and Referral Systems
2007 Conference**

VAJRS: Taking J&R to the Next Level.

Wednesday, September 5, 2007

The Place at Innsbrook
4036-C Cox Road
Glen Allen, VA 23060
804-346-2100

Directions: http://www.virginiacatering.net/index_files/Page363.htm.

VAIRS PURPOSE

To increase general community awareness and utilization of Information and Referral (I&R) services, improve the quality of information and referral through education, training and advocacy, foster better communications and relationships among information and referral providers, provide members with information on new human services and changes in existing services, and assist members to meet and maintain national information and referral standards as set by the Alliance of Information and Referral Systems and the national 2-1-1 collaborative.

For more information about VAIRS, visit www.vairs.org or contact VAIRS President Joan Phelps (434) 455-6906 or joan.phelps@unitedwaycv.org

VAIRS Conference

Wednesday, September 5, 2007 – 8:30 AM – 3:45 PM

Continental Breakfast and Lunch Included

Keynote Speaker at Lunch:

Bob Blancato: AIRS has contracted with Matz, Blancato & Associates, Inc. to provide public policy services in relation to Information and Referral.

Workshops * (3 sessions – choose 1 each time):

- 9:00 National I&R Certification Exams (CIRS, CIRS-A and CRS - apply to AIRS directly by August 3. See www.airs.org and Certification)
- 9:15 Crisis – Lethality Assessment
- 9:15 Basics of I&R
- 11:00 No Wrong Door: Understanding the “No Wrong Door” system
- 11:00 Disaster: Is your agency prepared?
- 11:00 Volunteer/Community Collaboration: State and Local Perspectives
- 2:00 Using the AIRS Infoline Taxonomy
- 2:00 Advocacy
- 2:00 Strategies for Dealing with Stress in the Workplace

* descriptions and presenters on the Internet at www.vaivs.org

Conference Sponsor:

Virginia Department of Social Services

HOTEL INFO: You are responsible for making your own hotel reservations. We have arranged for Amerisuites at 4100 Cox Rd, Glen Allen, VA to hold a block of rooms until **SUNDAY, AUGUST 20**. To reserve a room at the conference rate of \$81 single or double, plus tax, call Amerisuites at (804) 747-9644. Driving directions can be found on www.amerisuites.com.

Deadline for Registration by Mail: Friday, August 24, 2007

REGISTRATION – use one form per person

Name: _____

Title: _____

Organization: _____

Mailing Address: _____

E-mail: _____

Telephone: _____

Register for VAIRS Conference Wednesday, September 5, 2007

Select 1 Option:

- _____ \$35 AIRS Basic member * or aging specialist attending the VDA training
- _____ \$30 AIRS Standard member *
- _____ \$25 AIRS Enhanced or Premium member *
- _____ \$70 Non-members of AIRS – or go to www.airs.org to get a Basic AIRS membership
- _____ \$10 Fee for those not attending VAIRS conference but taking a certification exam only

Additional Option – get a second day of training:

- _____ \$31 VDA Aging Information & Referral/ Care Coordination Annual Training - Thursday, September 6, 2007 – same location

\$ _____ **TOTAL** enclosed

* To qualify for AIRS rates, please include a copy of your AIRS membership certificate

_____ **Check if you wish tabletop display space for your agency**

Mail your completed registration form(s) and check * made payable to VAIRS to:
Denny Huff
VP of Operations & Program Support
Council of Community Services
PO Box 598
Roanoke, VA 24004-0598 E-mail: dennyh@councilofcommunityservices.org
Registration Questions?
contact Denny Huff
(540) 985-0131, xt.115

COMMONWEALTH of VIRGINIA
Department for the Aging
Julie Christopher, Commissioner

MEMORANDUM

TO: Executive Directors, Area Agencies on Aging
FROM: Janet James, Esq., State Legal Services Developer
DATE: July 31, 2007

SUBJECT: Exciting Opportunity and Free Training – September 25th – 26th, 2007
AARP National Legal Training Project and the Virginia Poverty Law Center, with Financial Support from *Project 2025: Enhanced Access to Legal Assistance for Older Americans in Virginia* are Pleased to Present: “*Guardianship & Less Restrictive Alternatives and Negotiation/Mediation Skills*” **Limited Space Available and Registration Deadline is August 20, 2007!**

Please see the attached flyer offering a free training opportunity on September 25-26 in Charlottesville. The topic is *Guardianship and Less Restrictive Alternatives and Negotiation and Mediation Skills*. And, in conjunction with the goals and objectives of *Project 2025: Enhanced Access to Legal Assistance for Older Americans in Virginia* (AoA legal services grant), this training is intended to bring together AAA staff, legal services paralegals and attorneys who work primarily with the elderly and long term care ombudsman. This training truly presents an exciting and unique opportunity for your agency and any staff you elect to send.

There is no cost to your agency for this training. AARP National Legal Training Project provides the training curriculum, staff, and all materials free of charge. In addition, reimbursement for hotel and travel costs, within State per diems, will be provided by VDA in conjunction with *Project 2025* grant activities for up to 50 participants (Two to a room hotel occupancy). Specifically:

- Mileage reimbursement for up to 50 participants at 48.5 cents per mile.
- Meal per diems of \$34 per day (or \$24.75 if a group lunch is provided).
- Hotel Rooms at a maximum base rate of \$87 (the original hotel receipt is required for reimbursement and VDA can also cover associated taxes and fees tied to the base hotel rate). Hotel accommodations assume each participant will share a room with another participant.

1610 Forest Avenue, Suite 100, Richmond, Virginia 23229
Toll-Free: 1-800-552-3402 (Voice/TTY) • Phone: 804-662-9333 • Fax: 804-662-9354
E-mail: aging@vda.virginia.gov • Web Site: www.vda.virginia.gov

- VDA can also cover a second day of travel for those coming long distances. For example, far southwest Virginia like Tazewell or Big Stone Gap, etc.

We hope this financial assistance will enable some of our AAAs to sign up for this valuable training opportunity. In addition to the benefits of the training itself, this is another opportunity to get to know your counterparts in the ombudsman, legal services and AAA communities.

Limited Space Available and Registration Deadline is August 20, 2007!

Please note that Danielle Manual at the Virginia Poverty Law Center (VPLC) needs your registration form no later than August 20th, so please register soon as we are limited to 50 participants and we would like to get relatively equal numbers of AAA, ombudsman and legal services participants. Danielle's email address is Danielle@vplc.org and her fax number is (804) 649-3746. **Important Note:** In addition to registering with Danielle for the training itself, you will also need to reserve your hotel room by August 25th (and reference the Virginia Poverty Law Center training when you call the hotel) in order to get the special room rate. The hotel is Comfort Inn Monticello; located at 2097 Inn Drive, Charlottesville, VA 22911. The telephone number is (434) 977-3300.

Please contact me if you have any questions about this training. My email is janet.james@vda.virginia.gov and my telephone number is (804) 662-7049. I hope to see many of you in Charlottesville on September 25th.

Guardianship & Less Restrictive Alternatives & Negotiation/Mediation Skills

September 25 - 26, 2007
Charlottesville, VA
NO REGISTRATION FEE

This two-day training is targeted to legal services paralegals and attorneys who work primarily with elderly clients, long term care ombudsman, and Area Agencies on Aging staff.

Where: Comfort Inn Monticello
2097 Inn Drive Charlottesville, VA 22911
Phone: 434-977-3300

The room rate is **\$87+tax/night**. * Please refer to Virginia Poverty Law Center when making reservations. **Rooms should be reserved by August 25th in order to get the special rate.** Meals are on your own.*

Day One: 10:00 a.m. - 5:00 p.m.

Guardianship & Less Restrictive Alternatives
Topics will include capacity, protective arrangements, health care decision making, advanced directives & financial planning.

Day Two: 8:30 am. - 5:00 p.m.

Skills training on Negotiation/Mediation Skills

Space is limited. Registration forms must be submitted by August 20, 2007 to: Danielle Manuel, Training Coordinator, Virginia Poverty Law Center, Fax 804-649-3746; Tel 804-782-9430 x 10; danielle@vplc.org. For questions, contact Kathy Pryor, VPLC - 804-782-9430 x 14.

****This training is provided by AARP National Training Project free of charge to all participants. Reimbursement for hotel rooms (if shared with one other participant), mileage, and meals is also available for participants through the Virginia Department for the Aging, thanks to "Project 2025: Enhanced Access to Legal Assistance for Older Americans in Virginia."***

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Telephone _____ Email _____

Participants must attend the entire training.
