

**Commonwealth of Virginia  
Department For The Aging**

**SENIOR EMPLOYMENT SERVICES  
COORDINATION PLAN UPDATE**

**Program Year 2002**

**Prepared by the  
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# SENIOR EMPLOYMENT SERVICES COORDINATION PLAN UPDATE

## Virginia Department for the Aging Commonwealth of Virginia

### Program Year 2002

#### Introduction

The Virginia Department for the Aging (VDA), which administers the state's Senior Community Service Employment Program (SCSEP), is responsible for taking the lead role to complete an annual *State Senior Employment Services Coordination Plan*. This plan is required by the amended and reauthorized Older Americans Act (OAA ) of 2000, signed into law by the President on November 13, 2000. The OAA amendments established a new planning process for SCSEP programs that provides for widespread involvement of interested individuals and groups in developing an annual plan.

Last year the Commonwealth's first State Plan for Program Year (PY) 2001 was developed and submitted to the Department of Labor (DOL) in May, 2001. This year DOL provided states the option of submitting an update or modification of the PY 2001 State Plan for PY 2002. The Virginia Department for the Aging decided to exercise the update option for two reasons. The most recent census data, Census 2000 data, are not yet available for use in developing the plan and Title V regulations and policies that may offer clarity to the state plan process have not been published. DOL, in its guidance to states dated March 26, 2002, indicated that until the OAA amendments of 2000 are implemented and published, the Department intends to be flexible in its review of updated or new plans.

This update should be read in conjunction with the PY 2001 Senior Employment Services Coordination Plan. It should be noted that DOL has allowed states to provide information on a statewide basis for 2002 rather than provide sub-state

breakouts. DOL also has allowed states to describe steps taken or planned future actions to address some of the state plan provisions.

## **Section I. Plan Participation**

The modification of the state plan involved those groups noted in Section 2. below.

## **Section 2. Organizational Involvement**

VDA formed a State Coordination Plan Committee with representation from all SCSEP program grantees in the State (including national contractors), area agencies on aging, (AAAs), a local workforce investment board (WIB), and a state level Workforce Investment Act (WIA) representative. The first committee meeting was held on May 8, 2002. Representatives from other organizations including business and labor will be added to the committee in the future.

The committee agreed that the data in Section 4. of this plan would be provided on a statewide basis this year. There was agreement on use of 1990 census data and on use of participant data supplied by all SCSEP grantees in the state.

Determining sub-state breakouts for future years was a primary area of discussion.

National contractors operating SCSEP programs in Virginia provided data for Section 4. of the plan and provided additional information for the plan update at the time of the Coordination Plan Committee meeting. Coordination activities with WIA, state plan recommendations, and recommendations on participant data sets to include in special populations charts were provided by national sponsors at the meeting.

Twenty-one of Virginia's Area Agencies on Aging and four Workforce Investment Area organizations were involved in the plan process through discussion at a

statewide workshop for SCSEP Title V Coordinators on April 12. Copies of the plan update will be shared with the Work Investment Act (WIA) unit at the Virginia Employment Commission (VEC), all AAAs in Virginia, and all national sponsor contractors operating in Virginia. The update will be posted on the VDA web site.

### **Section 3. Comments**

Comments were not required by DOL for a plan update.

### **Section 4. Plan Provisions**

#### **a. Basic Distribution of SCSEP Positions**

The Commonwealth of Virginia's equitable distribution report was compiled from SCSEP enrollee data submitted from all SCSEP program grantees operating in the state (VDA State-administered program including NCOA and five national contractor organizations). These data show the number of current SCSEP enrollees residing in each city and county in the State. The report compares residency of current enrollees to a computed equitable share for each county and city in the State.

SCSEP grantees, at their annual equitable distribution meeting held in March, 2002, compared equitable levels with the actual distribution and noted areas that were overserved or underserved. Because equitable levels were based on 1990 census data, grantees did not see the value of further discussion of how to bring about an improved distribution. The consensus was to table this discussion until next year when 2000 census data would be used to compute equitable levels of service. A copy of Virginia's equitable distribution report is included in Attachment A.

**b. Special Populations**

The amended Older Americans Act requires information about the relative distribution of eligible individuals with the greatest economic needs, eligible individuals who are minorities, and eligible individuals with the greatest social needs. DOL has defined these terms and indicated that this year’s state plan may provide information on a statewide level.

**State Special Population Data based on 1990 Census**

Special populations data included in this section are provided for the entire state. Poverty level data in Tables 1 and 2 are the same data tables presented in last year’s state plan. 2000 census data was not available to update these tables.

Table 1.

**Persons 55 and Older by Poverty Status**

	Virginia Total
Income in 1989 above poverty level	994,573
Income in 1989 below poverty level	130,354
TOTAL	1,124,927
<b>Per Cent Below 100% Poverty Level</b>	<b>11.59%</b>

Source: 1990 Census of Population and Housing – Special Tabulation on Aging, (CD90 – AOA3 - 2, Table P367)

“Greatest Economic Need”, as defined by DOL, means those persons at or below the poverty level established by the Department of Health and Human Services and approved by OMB. See Attachment B. for Federal Poverty Income Guidelines published in the *Federal Register* on February 14, 2002.

Table 1. shows that 11.59% of Virginians 55 or over had incomes at or below the poverty level, based on 1990 census data.

Table 2.

**Minority Persons 55 and Older by Poverty Status**

	Virginia Total
All Minorities above poverty level	159,043
All Minorities below poverty level	47,414
TOTAL	206,457
<b>Per Cent Below 100% Poverty level</b>	<b>22.97%</b>

Source: 1990 Census of Population and Housing - Special Tabulation on Aging, (CD90 – AOA3 – 2, Table P44)

“Minorities” are defined by DOL as American Indian or Alaskan Native, Asians, Black or African Americans, Hispanic or Latino Americans, and Native Hawaiian or Other Pacific Islanders. Table 2. shows that 22.97% of Virginians 55 or older who were at or below the poverty level were minorities, based on 1990 census data. Statewide data are not available for all SCSEP eligible minorities (minorities 55 or older at 125% of the poverty level or below).

“Greatest social need”, as defined by DOL, means needs caused by non-economic factors. It includes persons with physical and mental disabilities; language barriers; and cultural, social, or geographic isolation, including isolation brought about by racial or ethnic status.

Statewide data are not available for the “greatest social need” category. The Coordination Plan Committee will establish a method for acquiring this information for future state plans. The committee will develop a state definition for this category based on DOL guidance, research local data availability, and

determine how best to collect and compile the data. The committee also will identify whether additional reporting requirements from SCSEP grantees are necessary to identify service levels to individuals in this category.

During its May meeting, the committee did not make a decision on a definition of “greatest social need” or determine what sub-state configuration would be used for reporting special populations in future plans. The committee decided to take a studied approach as follows: 1.) Determine the availability of special populations data, including “greatest social need”, broken out in various sub-state configurations e.g., WIA, PSAs, AAAs). This includes determining availability of data elements in updated census data (e.g., level of detail on urban/rural data and if geographic isolation is defined and reported). 2.) Determine other potentially useful data sources such as the Social Security Administration, Community Services Boards, and Department of Rehabilitative Services that may be able to provide data on “greatest social needs”. 3.) Identify data elements on current SCSEP reports that may be used to show service level to those with “greatest social need”. (e.g., services to persons with disabilities). 4.) Determine if additional reporting is required of sub-state SCSEP Title V programs to fulfill this requirement of the state plan.

### **Data on Special Populations Served By SCSEP in Virginia**

DOL requested states to provide data on participants served who are minorities, have the greatest economic need, and greatest social need. States were asked to provide an explanation for unavailable data. Data were not available for the “greatest social need” category as explained above.

Special populations served in Virginia’s SCSEP program for the program period July 1, 2000 through June 30, 2001 are shown in the Tables 3. and 4. Data were based on final reports of all SCSEP grantees operating in Virginia.

Table 3.

**Service to Participants with Greatest Economic Need  
(at or below poverty level)**

All Participants Enrolled 6/30/2001	1,281
Participants Enrolled 6/30/2001 at or below Poverty Level	1,067
<b>Per Cent at or below Poverty level</b>	<b>83.29%</b>

Source: Program Year 2000 (July 1, 2000 – June 30, 2001) final Quarterly Progress Reports for all grantees operating SCSEP in Virginia

Table 4.

**Service to Minorities**

All Participants Enrolled 6/30/2001	1,281
Minority Participants Enrolled 6/30/2001	634
<b>Per Cent of Minority Participants</b>	<b>49.49%</b>

Source: Program Year 2000 (July 1, 2000 – June 30, 2001) final Quarterly Progress Reports for all grantees operating SCSEP in Virginia

Special populations data presented in this part of the plan do not lend themselves to comparison, primarily because statewide data (census data) are not available on the universe of eligible population, i.e., individuals 55 or over who are at 125% of the poverty level or below. Tables 3 and 4 above do clearly show that 83% of SCSEP participants served in Virginia were at or below poverty and that 49% of SCSEP participants served in Virginia were minorities.

### **c. Types of Skills**

Information on types of skills was not required by DOL this year. In future years, the state plan must address the employment situations and the skills available among the eligible population. The committee identified possible indicators and information sources for use in future plans. One potential skills indicator is the illiteracy rate in the community; another could be “digital divide” information. The committee identified the Department of Education as a potential data source for this information.

It was noted that a clearer definition and clarification on acceptable indicators of the “types of skills” category need to be provided by DOL. Questions arose concerning whether the unemployment rate and percentage of eligible Title V population would have a bearing on the definition. The committee plans to explore these avenues for future plans.

### **d. Community Service Needs**

Information on community service needs was not required by DOL this year. The Coordination Plan Committee will determine how to collect and measure this information for future years. The committee believes community service needs should be determined locally and that recognition be given to local characteristics, such as urban and rural factors. The committee identified potential data sources such as United Way, AAAs, RSVP, and the Foster Grandparents Program.

### **e. Coordination with the Workforce Investment Act**

Activities outlined in last year’s plan have continued. In addition the following have occurred:

- Increased information sharing among “WIA partners”, e.g., partner meetings in some areas of the state.

Future steps to improve coordination include:

- Recognize that SCSEP is part of a broader community of workforce development agencies and organizations and take advantage of opportunities to unite with these other workforce development groups to find ways to better serve participants. For example, participate in the DRS-initiated employment network, of which there are sixteen in the state.
- The WIA system changes and existing bureaucracy have stymied the participant referral process, resulting in the inability to easily access WIA training for SCSEP participants. However, training needs still exists. To help ameliorate this situation SCSEP staff should take advantage of opportunities to educate local WIB and WIA staff on SCSEP and increase contact with front line staff.

### **Section 5. Plan Recommendations:**

The special populations data required by DOL and provided in Tables 3 and 4 show data for SCSEP participants enrolled on the last day of the program year (June 30). It presents a “point in time” view of participant status, and can be considered representative of service to special populations throughout the year. However, the number of participants for which data are shown, 1,281 this program year, excludes participants who had been served by the program at some point during the year but were no longer enrolled on June 30. Currently, the data system is not configured to clearly depict characteristics of these individuals. It is recommended for future years that data for participants who enter SCSEP any time during the program year, regardless of whether they are currently enrolled on June 30, be added to the report tables. This will exceed the number of positions allocated to the state and result in some double counting, however, the plan committee thought it would be better to overstate than understate numbers of participants served.

The plan committee discussed at length the importance of consistent reporting nationwide of data required in Section 4. of the plan. Clearly defined definitions of terms and additional guidance from DOL are needed to accomplish this. It is recommended that DOL address the consistency of reporting issue and provide guidance to the field. When final determinations are made, DOL should give states adequate lead time to match their sub-state reporting requirements to DOL reporting requirements.

It is recommended that DOL define the term “employment situations” and provide clarification on expectations of states in reporting, monitoring, and measuring employment situations. This term means different things to different people both within the SCSEP network and within the broader workforce development system.

**Attachment A**  
**Equitable Distribution Report**

**Equitable Distribution Report (EDTM)**

**U.S. Department of Labor**  
 Employment and Training Administration  
 Senior Community Service Employment Program

Period ending June 30, ~~1992~~ **2002**

OMB Approval No. 1205-0040  
 Expiration Date: 10/31/94

State **Virginia**

Date **March 4, 2002**

Participating Sponsors  
**AARP (151), GT (422), NAPCA (26), NCOA (174),**

**NUL (126), USFS (139)**

**Total Positions: 1308**

**Total from Sponsors: 1038**

*A. Counties	**B. Distribution Factor	C. Equitable Share	D. Current Number of Positions	E. Current Difference + or -
Accomack	1.31	17	GT 13	2
			STATE 6	
			TOTAL 19	
Albemarle	0.75	10	GT 8	-1
			STATE 1	
			TOTAL 9	
Alleghany	0.41	5	GT 1	7
			NCOA 3	
			USFS 8	
			TOTAL 12	
Amelia	0.24	3	GT 1	-1
			STATE 1	
			TOTAL 2	
Amherst	0.62	8	GT 7	-1
			TOTAL 7	
Appomattox	0.37	5	GT 3	0
			NCOA 2	
			TOTAL 5	
Arlington	1.18	15	NCOA 5	5
			NUL 13	
			USFS 2	
			TOTAL 20	
Augusta	0.99	13	GT 1	7
			STATE 5	
			USFS 14	
			TOTAL 20	

\*Specify whether the county is predominantly urban (u) or rural (r).

\*\*The Number of persons age 55 or over with incomes below 125% or poverty.

Signature or Preparer

**Patricia Cummins**

Grantee Agency

**VDA**

Public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Information Management, Department of Labor, Room N-1301, 200 Constitution Avenue, N.W., Washington, DC 20210; and to the Office of Management and Budget, Paperwork Reduction Project (1205-0040), Washington, DC 20503.

# Equitable Distribution Report (EDTM)

U.S. Department of Labor  
Employment and Training Administration  
Senior Community Service Employment Program

Period ending June 30, 19~~99~~ **2002**

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Bath	0.17	2	STATE 1	4
			USFS 5	
			TOTAL 6	
Bedford	0.95	12	GT 9	-1
			USFS 2	
			TOTAL 11	
Bland	0.26	3	GT 2	0
			USFS 1	
			TOTAL 3	
Botetourt	0.40	5	GT 4	3
			NCOA 4	
			TOTAL 8	
Brunswick	0.70	9	GT 5	-1
			STATE 3	
			TOTAL 8	
Buchanan	0.93	12	GT 11	4
			NCOA 5	
			TOTAL 16	
Buckingham	0.48	6	GT 4	-2
			TOTAL 4	
			TOTAL 4	
Campbell	1.08	14	GT 8	-3
			NCOA 3	
			TOTAL 11	
Caroline	0.47	6	STATE 1	-5
			TOTAL 1	
			TOTAL 1	

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Carroll	1.12	14	GT 11	-2
			STATE 1	
			TOTAL 12	
Charles City	0.17	2	STATE 1	-1
			TOTAL 1	
			TOTAL 1	
Charlotte	0.59	8	GT 5	-1
			STATE 2	
			TOTAL 7	
Chesterfield	1.13	15	AARP 3	-7
			GT 2	
			STATE 3	
			TOTAL 8	
Clarke	0.24	3	STATE 2	-1
			TOTAL 2	
			TOTAL 2	
Craig	0.13	2	USFS 4	2
			TOTAL 4	
			TOTAL 4	
Culpeper	0.57	7	GT 5	3
			STATE 5	
			TOTAL 10	
Cumberland	0.32	4	GT 2	-1
			STATE 1	
			TOTAL 3	
Dickenson	0.59	8	GT 4	-1
			NCOA 3	
			TOTAL 7	

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Dinwiddie	0.50	7	STATE 1	-6
			TOTAL 1	
Essex	0.28	4	GT 2	-1
			NCOA 1	
			TOTAL 3	
Fairfax	2.50	32	NAPCA 26	14
			NUL 9	
			STATE 11	
			TOTAL 46	
Fauquier	0.47	6	STATE 1	-5
			TOTAL 1	
Floyd	0.48	6	GT 4	-1
			STATE 1	
			TOTAL 5	
Fluvanna	0.29	4	GT 2	-1
			STATE 1	
			TOTAL 3	
Franklin	1.11	14	GT 9	-3
			STATE 2	
			TOTAL 11	
Frederick	0.61	8	STATE 2	-6
			TOTAL 2	
Giles	0.45	6	GT 4	-1
			STATE 1	
			TOTAL 5	

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 Employment and Training Administration  
 Senior Community Service Employment Program

Period ending June 30, 19 ~~98~~ **2002**

OMB Approval No. 1205-0040  
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Date **March 4, 2002**

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Gloucester	0.57	7	NCOA 5	-2
			TOTAL 5	
Goochland	0.29	4	STATE 1	-3
			TOTAL 1	
Grayson	0.81	11	GT 6	-1
			STATE 4	
			TOTAL 10	
Greene	0.24	3	GT 2	0
			STATE 1	
			TOTAL 3	
Greensville	0.36	5	GT 3	-1
			STATE 1	
			TOTAL 4	
Halifax	1.34	17	GT 12	-3
			STATE 2	
			TOTAL 14	
Hanover	0.77	10	STATE 3	-7
			TOTAL 3	
Henrico	2.03	26	AARP 3	1
			NUL 15	
			STATE 9	
			TOTAL 27	
Henry	1.31	17	GT 9	-1
			STATE 7	
			TOTAL 16	

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Period ending June 30, 19~~97~~ **2002**

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Highland	0.13	2	GT 1	1
			STATE 2	
			TOTAL 3	
Isle of Wight	0.56	7	GT 5	2
			NCOA 4	
			TOTAL 9	
James City	0.28	4	GT 1	-2
			NCOA 1	
			TOTAL 2	
King and Queen	0.20	3	GT 2	0
			NCOA 1	
			TOTAL 3	
King George	0.10	1	STATE 1	0
			TOTAL 1	
King William	0.27	4	GT 2	-1
			NCOA 1	
			TOTAL 3	
Lancaster	0.43	6	NCOA 2	-4
			TOTAL 2	
Lee	1.22	16	GT 10	1
			STATE 7	
			TOTAL 17	
Loudoun	0.43	6	STATE 2	-4
			TOTAL 2	

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Louisa	0.64	8	GT 6	1
			STATE 3	
			TOTAL 9	
Lunenburg	0.53	7	GT 5	4
			STATE 6	
			TOTAL 11	
Madison	0.32	4	GT 2	-1
			STATE 1	
			TOTAL 3	
Mathews	0.23	3	GT 2	-1
			TOTAL 2	
Mecklenburg	1.22	16	GT 10	4
			STATE 10	
			TOTAL 20	
Middlesex	0.27	4	GT 2	0
			NCOA 2	
			TOTAL 4	
Montgomery	0.94	12	GT 4	-2
			STATE 1	
			USFS 5	
TOTAL 10				
Nelson	0.52	7	GT 3	-1
			STATE 2	
			USFS 1	
TOTAL 6				

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New Kent	0.11	1	STATE 3	2
			TOTAL 3	
Northampton	0.69	9	GT 5	-1
			STATE 3	
			TOTAL 8	
Northumberland	0.47	6	GT 4	-1
			NCOA 1	
			TOTAL 5	
Nottoway	0.53	7	GT 4	-2
			STATE 1	
			TOTAL 5	
Orange	0.49	6	GT 3	-1
			STATE 2	
			TOTAL 5	
Page	0.53	7	STATE 2	-1
			USFS 4	
			TOTAL 6	
Patrick	0.81	11	GT 6	-3
			STATE 2	
			TOTAL 8	
Pittsylvania	1.93	25	GT 17	0
			STATE 8	
			TOTAL 25	
Powhatan	0.19	2	STATE 2	0
			TOTAL 2	

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Signature or Preparer

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Grantee Agency

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**Equitable Distribution Report (EDTM)**

**U.S. Department of Labor**  
 Employment and Training Administration  
 Senior Community Service Employment Program

Period ending June 30, 19 ~~82~~ 2002

OMB Approval No. 1205-0040  
 Expiration Date: 10/31/94

State **Virginia**

Date **March 4, 2002**

Participating Sponsors  
**AARP (151), GT (422), NAPCA (26), NCOA (174),  
 NUL (126), USFS (139)**

**Total Positions: 1308**  
**Total from Sponsors: 1038**

*A. Counties	**B. Distribution Factor	C. Equitable Share	D. Current Number of Positions	E. Current Difference + or -
Prince Edward	0.61	8	GT 2	-3
			STATE 3	
			TOTAL 5	
Prince George	0.23	3	STATE 1	-2
			TOTAL 1	
			TOTAL 1	
Prince William	0.61	8	NCOA 3	-4
			NUL 1	
			TOTAL 4	
Pulaski	0.86	11	GT 6	0
			STATE 5	
			TOTAL 11	
Rappahannock	0.14	2	0	-2
Richmond	0.26	3	GT 2	0
			NCOA 1	
			TOTAL 3	
Roanoke	1.04	14	NCOA 3	4
			USFS 15	
			TOTAL 18	
Rockbridge	0.52	7	STATE 1	8
			USFS 14	
			TOTAL 15	
Rockingham	1.15	15	GT 4	0
			STATE 3	
			USFS 8	
			TOTAL 15	

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**Total from Sponsors: 1038**

*A. Counties	**B. Distribution Factor	C. Equitable Share	D. Current Number of Positions	E. Current Difference + or -
Russell	1.10	14	GT 9	0
			NCOA 5	
			<b>TOTAL 14</b>	
Scott	1.19	16	GT 12	-2
			STATE 2	
			<b>TOTAL 14</b>	
Shenandoah	0.90	12	STATE 4	-1
			USFS 7	
			<b>TOTAL 11</b>	
Smyth	1.08	14	GT 3	8
			STATE 14	
			USFS 5	
			<b>TOTAL 22</b>	
Southampton	0.65	8	NCOA 5	-3
			<b>TOTAL 5</b>	
Spotsylvania	0.52	7	STATE 2	-5
			<b>TOTAL 2</b>	
Stafford	0.37	5	STATE 3	-2
			<b>TOTAL 3</b>	
Surry	0.23	3	GT 1	-2
			<b>TOTAL 1</b>	
Sussex	0.45	6	GT 4	-2
			<b>TOTAL 4</b>	

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Tazewell	1.44	19	GT 8	-5
			NCOA 6	
			<b>TOTAL 14</b>	
Warren	0.48	6	STATE 3	-3
			TOTAL 3	
			<b>TOTAL 3</b>	
Washington	1.52	20	GT 16	0
			STATE 2	
			USFS 2	
			<b>TOTAL 20</b>	
Westmoreland	0.44	6	GT 4	-1
			NCOA 1	
			<b>TOTAL 5</b>	
Wise	1.17	15	GT 3	6
			STATE 6	
			USFS 12	
			<b>TOTAL 21</b>	
Wythe	0.89	12	GT 4	0
			STATE 3	
			USFS 5	
			<b>TOTAL 12</b>	
York	0.27	4	NCOA 1	-3
			<b>TOTAL 1</b>	
Alexandria city	1.02	13	NCOA 5	25
			NUL 33	
			<b>TOTAL 38</b>	

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Bedford city	0.20	3	GT 1	-2
			TOTAL 1	
Bristol city	0.87	11	GT 6	-5
			TOTAL 6	
Buena Vista city	0.21	3	STATE 1	1
			USFS 3	
			TOTAL 4	
Charlottesville city	0.63	8	GT 6	4
			STATE 6	
			TOTAL 12	
Chesapeake city	1.58	20	AARP 5	-5
			NCOA 10	
			TOTAL 15	
Clifton Forge city	0.15	2	GT 1	1
			USFS 2	
			TOTAL 3	
Colonial Heights cit	0.22	3	STATE 1	-2
			TOTAL 1	
Covington city	0.19	2	GT 1	13
			NCOA 2	
			USFS 12	
			TOTAL 15	
Danville city	1.97	26	GT 13	-2
			STATE 11	
			TOTAL 24	

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Emporia city	0.19	2	GT 2	0
			TOTAL 2	
Fairfax city	0.11	1	STATE 1	0
			TOTAL 1	
Falls Church city	0.13	2	NUL 5	4
			STATE 1	
			TOTAL 6	
Franklin city	0.26	3	NCOA 4	1
			TOTAL 4	
Fredericksburg city	0.32	4	STATE 1	-3
			TOTAL 1	
Galax city	0.26	3	GT 1	4
			STATE 6	
			TOTAL 7	
Hampton city	1.74	23	AARP 7	2
			GT 8	
			NCOA 10	
			TOTAL 25	
Harrisonburg city	0.40	5	GT 2	4
			STATE 2	
			USFS 5	
			TOTAL 9	
Hopewell city	0.44	6	STATE 2	-4
			TOTAL 2	

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Lexington city	0.18	2	USFS 2	0
			TOTAL 2	
Lynchburg city	1.72	22	GT 3	-1
			NCOA 18	
			TOTAL 21	
Manassas city	0.09	1	0	-1
Manassas Park city	0.04	1	0	-1
Martinsville city	0.61	8	GT 3	0
			STATE 5	
			TOTAL 8	
Newport News city	2.29	30	AARP 4	-2
			GT 16	
			NCOA 8	
			TOTAL 28	
Norfolk city	4.44	58	AARP 48	1
			NCOA 11	
			TOTAL 59	
Norton city	0.14	2	GT 1	1
			STATE 2	
			TOTAL 3	
Petersburg city	0.99	13	AARP 6	3
			STATE 10	
			TOTAL 16	

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Poquoson city	0.06	1	0	-1
Portsmouth city	2.20	29	AARP 13 NCOA 4 <hr/> TOTAL 17	-12
Radford city	0.25	3	GT 1 <hr/> TOTAL 1	-2
Richmond city	5.27	69	AARP 56 NUL 50 STATE 22 <hr/> TOTAL 128	59
Roanoke city	2.67	35	GT 10 NCOA 12 <hr/> TOTAL 22	-13
Salem city	0.27	4	GT 2 <hr/> TOTAL 2	-2
South Boston city	0.27	4	GT 3 STATE 1 <hr/> TOTAL 4	0
Staunton city	0.60	8	GT 3 STATE 3 USFS 1 <hr/> TOTAL 7	-1

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*A. Counties	**B. Distribution Factor	C. Equitable Share	D. Current Number of Positions	E. Current Difference + or -	
Suffolk city	1.40	18	AARP	1	-9
			NCOA	8	
			<b>TOTAL</b>	<b>9</b>	
Virginia Beach city	2.00	26	AARP	5	-2
			GT	7	
			NCOA	12	
			<b>TOTAL</b>	<b>24</b>	
Waynesboro city	0.35	5	GT	1	-1
			STATE	3	
			<b>TOTAL</b>	<b>4</b>	
Williamsburg city	0.09	1	NCOA	2	1
			<b>TOTAL</b>	<b>2</b>	
Winchester city	0.44	6	STATE	1	-5
			<b>TOTAL</b>	<b>1</b>	
<b>** GRAND TOTAL **</b>	<b>100.00</b>	<b>1303</b>	<b>1308</b>	<b>5</b>	

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**Attachment B**  
**Federal Poverty Income Guidelines**



# ADMINISTRATION ON AGING

## 2002 HHS Poverty Guidelines

See [HHS Federal Register Notice \(html\)](#); also available in [PDF](#)

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### 2002 HHS Poverty Guidelines

Size of Family Unit	Contiguous States and D.C	Alaska	Hawaii
1	\$8,860	\$11,080	\$10,200
2	11,940	14,930	13,740
3	15,020	18,780	17,280
4	18,100	22,630	20,820
5	21,180	26,480	24,360
6	24,260	30,330	27,900
7	27,340	34,180	31,440
8	30,420	38,030	34,980
<b>For each additional person, add</b>	3,080	3,850	3,540

**SOURCE:** *Federal Register*, Vol. 67, No. 31, February 14, 2002, pp. 6931–6933

(The separate poverty guidelines for Alaska and Hawaii reflect Office of Economic Opportunity administrative practice beginning in the 1966-1970 period. Note that the poverty thresholds — the original version of the poverty measure — have never had separate figures for Alaska and Hawaii.)

**Note:** An AoA Information Memorandum transmitting this information to State and Area Agencies on Aging is currently in preparation.

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